

Subcontract Fees and Charges Policy (2019-2021)



OWNED BY:	Finance Director					
DATE OF LAST REVIEW	ESFA 2019-20 requirement					
CURRENT REVIEW	December 2019					
NEXT REVIEW:	December 2021					
APPROVAL:	Leadership Team /Corporation					
APPLIES TO:	Staff	✓	Student		Public	✓

To be read with Cirencester College’s Supply Chain Fees and Charges Policy – Section 3.
The Education and Skills Funding agency (ESFA) requires all ESFA funded institutions to publish details of any subcontract management fees applied.

Cirencester College applies a top-slice of between 25% to 45% of gross funding income earned dependent upon the nature of the sub-contracted education supply to the College.

An indication of the composition of the top-slice applied per £10,000 is presented below:

Typical top slice model 25% to 45%		25%	45%
	Typically set at	Composed of	Composed of
1	Programme and supplier delivery compliance – Prevent, Safeguarding etc	5%	5%
2	Education supply quality assurance & support	5%	5%
3	ILR and funding assurance eligibility assurance	5%	5%
4	Contractual compliance	5%	5%
5	Financial viability, payments, audit, public liability	5%	5%
6	Curriculum development, supply and Assessment (IQA resources)	na	20%

The college has three sub-contracted partners under the gross income top sliced model:

1. Premier Training International- UKPRN 10005192 – delivering Active IQ L2 Certificate in Fitness Instructing – Learning aim ref: 5008 7563
2. Eventurists – UKPRN 10081153 – delivering Spectator Safety L2 NVQ certificate
3. Wellie Life – UKPRN 10083457 – delivering Understanding Spectator Safety at Events L2 NVQ certificate

The College’s Level 3 standard curriculum offer includes similar education provision.

How often will we review this policy?

We will review our Sub-contract Fees and Charges Policy at least biennially.